CORT Tool IPR

June 25, 2015

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Agenda

- Upcoming WAWF Releases impacting CORT Tool
  - 5.7.1
    - Schedule
    - Testing
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- Outstanding ECP List
- Reports

5.7.1 WAWF CORT Schedule

✓	**Requirements Wring Out**	**8-9 Dec 2014**
✓	**Software Requirements Review (SRR) / Prelim Design Review (PDR)**	**7-8 Jan 2015**
✓	**Critical Design Review (CDR)**	**4 Feb 2015**
•	**Build 1 / Engineering Drop Due**	**2 Jun 2015**
•	**JITC SIT/FSIT**	**8-12 Jun 2015**
•	**Build 1 Fix / Engineering Drop Due**	**12 Jun 2015**
•	**Army Data Conversion (Run Scripts and Test)**	**10 – 18 Jun 2015**
•	**OAT I**	**15-18 Jun 2015**
•	**SIT/FIST/ OAT I Wrap Up**	**21 Jun 2015**
•	**Build 2/ Engineering Drop Due**	**25 Jun 2015**
•	**OAT II TRR**	**26 Jun 2015**
•	**OAT II**	**29 Jun – 7 Jul 2015**
•	**OAT II Wrap Up (Go/No-Go Decision)**	**8 Jul 2015**
•	**Deployment Weekend**	**10-12 Jul 2015**

5.7.1 Release

ECP #	ECP	Submitter	Proposed Changes (Outstanding or New)
ECP 767	CORT Tool DA Hierarchy	DPAP	Provide DA access at the DoDAAC or Office level; specifically for Air Force, Navy (USMC) and DLA.
ECP 771	EDA Updates	DPAP	Establish feed to EDA. When a nomination states "Contract Not Found in EDA", nomination is updated with the contract information after the contract loads to EDA.
ECP 829	Inactive Contracts	Air Force	Provide CORS, CO and CS the ability to post reports to the Online Files for nomination when the status is "Inactive
ECP 861	Increase Search for COR Functionality	DPAP / HELPDESK	Provide the ability to search by Contract Specialist and DoDAAC.
ECP 852	CORT Contract Management Enhancements	USMC	Organize the Contract Management Reports page. Provide the ability to search for individual documents; to sort documents based dates; to edit a document title; and to allow multiple document uploads at one time (in same category). Remove 'Month/Year column' as 'Created On' column
ECP 788	VCE Data Interface	ARMY	Develop a WAWF to VCE interface to exchange COR data. Provide an automated data feed or Web Service from WAWF CORT to VCE data warehouse.
DR 1185	Army Migration		This ECP integrates Army data into COR

5.7.1 Release

- ECP 767
  - This is new for everyone and will take some time to learn and get used to!
  - DPAP had training on Administrative Functions late last week
  - DPAP is updating FAQs and User's Guide and Developers will create web based training
    - DPAP will post updated FAQs to training site for OAT II testing
  - Carrie Spann sent updated ECP 767 slides on June 24 that include screen shots of the Admin functions and descriptions on how it works
    - Please reference this for training and while testing
  - We need DAs to test this functionality for performance and for your training purposes in OATII

Other Business

- Outstanding ECP Rankings
  - Submitted to WAWF PMO
- Reports

Outstanding ECP List

Release	ECP #	ECP	Submitter	Problem	Change
	ECP 769	QA POC Location	Air Force	Under Contracting Officer Section is where the QA POC name is filled out by CO before COR uploading designation letter. QAPC does not know who has started the nomination process and cannot follow up if there are issues in the nomination process unless their name is listed here.	Move the QAPOC to the Contracting Information section so that the COR can identify QAPOC at the time of the COR identifies the CO and CS.
	ECP 822	Contract Completion Date Warning Message	Mae Bartley	Change message for performance contract completion date. If put date in past change warning message.	Stop them from approving message and allow to change contract completion date in the future.
	ECP 823	Close Out/ Archive	Mae Bartley	Currently there is no mechanism in place to identify contracts and nomination that are subject to closeout. To date, all nominations, regardless of status are available and viewable on a user contract list status,. Oftentimes displaying a listing that inaccurate.	Provide CO, CS, DA or DPAP administrator the ability to indicate a record for closeout as follows: Add a closeout section to the nomination that is displayed when the nomination is in "Inactive or Terminated" status. Add three additional data elements: Closeout, Date of Closeout. The CO/CS must check the box and indicate the date of closeout. Once the closeout date is reached, gray out the checkbox and dates, change status to archive, record is removed from, Contract List Status, All COR Submitted Document, View All Local COR Records and View All COR Admin. Add "Archive Tab" to CO, CS DA and DPAP Admin. Move all "Closed Out" contract number to Archive tabs. Provide check box next to each contract number; and provide the ability to restore a record to the previous status and previous tables listed above. Move "Inactive" contract to Archive. Add a check box under Status Report that states final status report. When the COR checks final, the COR is no longer allowed to add status report to this record. When the box is check, record the date. Records becomes available for close out and archives procedures - six years from the date record.
	ECP 824	COR Profile	Mae Bartley	DAs within the services must monitor and ensure that all CORs are qualified to performs duties of a COR. Currently there is no functionality in place that would allow any user outside of the nomination process to see the education qualification. In addition, a DODI is being developed that will require each agency to motor the COR database of CORs. Monitor will need access to COR Profile.	Add a new menu entitled "COR Profile (Admin)" to DA, DPAP Administrator, Auditor and Manager. Provide individual registered to these roles "View Only" access to any COR Profile as follows DA, Auditor and Manager for the registered department. DPAP Administrator for the ALL departments. Want ability to see ready only version of CORs profile.

Outstanding ECP List

	ECP 826	Automated Load of Training Completion Information	Hal McAlduff	COR training certificates are loaded into the CORT-T manually. Takes time for CORs/COR nominees to find, scan (if not already in electronic format) and upload copies into the system.	DAU to push data to CORT Tool - info CLM 003, CLC 222, CLCL 106, CLC 206, Classroom version 206/222, push from system of record start date, completion date, pass course in format in time needed. Could do one time send and then on a timely basis. Establish FTP on training. The DAU data is the official system of record for course completion "official" data reports could be provided. These could include: a) One time historical record of graduates. b) recurring reports on a frequency to be determined. At best "daily" or more likely a few times a week. This would require some type of "de-duplication" effort by the recipient. Next steps would be to determine or identifying the data elements you would want on the report such as 1) course 2) start date 3) completion date, etc. DAU to provide file of manually entered information. Only CORs registered need to have training, don't need DAU whole universe.
	ECP 827	Data Export Capability	John Taninecz	Export ability from the list views if possible. I search for something now and then I have to copy and paste into excel across multiple pages. How about an ability to export or download those results in xlsx or csv format?	Will open as Excel Spreadsheet.

Outstanding ECP List

ECP 830	COR and TM Training Qualifications Tracking (CTQT)	DISA	Manually intensive to upload certificates. Interface between DOTs and CORT Tool.	Similar to DAU ECP. DISA has online training system called DOT - certificates and training dates are online. User is still inputting data into DOTs.
ECP 847a	CORT Tool Improvements - Change Warning Message	Navy	Warning messages are displayed when a user is build their profile and entering their training credentials. If the user fills in only one of the classes CLC 106 or CLC 222, they still get an error message warning them that the other class is required. The problem is all of the Warning's fire regardless of what has been entered giving the impression that BOTH CLC courses are REQUIRED when ONLY one of the two CLC courses is required.	System should be configured so the user can identify which training certificate they are uploading, possibly via a menu choice. Should have logic build in where it can determine which training is missing and respond by displaying the appropriate warning message and not display ALL. Possibly have one combined error message to say, "WARNING: The following training is required and must be uploaded to your profile: Combating Trafficking in Persons; DAU CLM 003, Ethics Training (or agency equivalent) AND either DAU CLC 106 COR with a Mission Focus or DAU COR 222 (or an equivalent training courses)."
ECP 848	JITC COR Files and Folders	JITC	CORs are required to maintain files and folders for each contract/task in accordance with (IAW) FAR 1.604. At a minimum these files should contain: 1. A copy of the contracting officer's letter of designation and other documents describing the COR's duties and responsibilities; 2. A copy of the contract administration functions delegated to a contract administration office which may not be delegated to the COR (see 1.602-2(d)(4)); 3. Documentation of COR actions taken in accordance with the delegation of authority.	Submit COR nomination request in CORT at the contract level only, one time, for the life of the contract. All documentation requirements for approval would be submitted accordingly. Provide a link to the JDR within the CORT to allow for auditing of the file structures and required documentation by DITCO-Scott as required. JDR would be approved as the official COR working File structure for the DISA T&E MSS contract at JITC. JDR runs on both Firefox and Microsoft IE

Outstanding ECP List

ECP 849	Warning Message for Terminating a COR Appointment	DLA	Currently, when a COR or Alternate COR is terminated in the CORT Tool, the contracting officer (KO) cannot re-appoint that individual as a COR or Alternate COR on the same contract at a later date. The impact of this situation is that the KO is left scrambling to find a COR or Alternate COR with the training and experience to perform COR duties.	Before KOs terminate COR appointments, a warning message should appear to inform KOs of the results of the action. Sample message: WARNING - When this COR appointment is terminated, the COR cannot be re-appointed as a COR or Alternate COR on this contract at a later date. Do you still want to terminate this COR?
ECP 853	Folder Drop-down Selection Inadequate	USMC	CORT Online File does not provide adequate selections/ organization for service/support contracts. Most of the service/support documents currently fall with the Miscellaneous Documents folder, the folder is very disorganized as the drop-drop selection that applies to service/support documents is 'Other.' Documents with the same title are not grouped together, nor are the documents in the order that they are submitted.	Include additional sub-folder drop-down selections to allow for file organization. Further, group/organize similar file titles.
New			Provide the DPAP adminstration the ability to change the email "recepients" and "email from" without submtting ECP to make those changes.	